



TOWN OF BAR NUNN 4820 N. Wardwell Industrial Ave., Bar Nunn, Wyoming
TOWN COUNCIL

MEETING MINUTES
Thursday, April 6, 2023 - 7:00 P.M.

- 1) **Roll Call:** Mayor, Peter Boyer called the meeting to order Thursday, April 6, 2023, at 7:00 p.m. Roll was called which determined the presence of a quorum.
Present: Mayor Peter Boyer. Council Members: Steven Clark, Tyler Martin, and Tim Ficken.
Audio Conference: Mary Sue Sorenson.
- 2) **Pledge of Allegiance:** The Town Council and all those present stood in service to the United States Flag and pledged allegiance to the United States of America.
- 3) **Minutes of March 21, 2023:** Moved by Tim Ficken, seconded by Tyler Martin, and carried without dissent to approve the Minutes of March 21, 2023.
- 4) **Payable List for March 2023:** Checks #31169-31244, Direct Deposit #2076-2113, ACH #31115080, ACH #72076213. Moved by Steven Clark, seconded by Tim Ficken, and carried without dissent to approve Payable List for March 2023.
- 5) **Resolution No. 2023-12:** “A RESOLUTION APPROVING TRANSPORTATION CONTRACT WITH THE CITY OF CASPER, WYOMING”. Mary Sue Sorenson inquired about the amount the contract with the City of Casper will be for. Mayor Boyer stated the amount will remain the same at \$1,200 annually. Moved by Tyler Martin, seconded by Tim Ficken, and carried without dissent to approve Resolution No. 2023-12.
- 6) **Attorney Report:** Town Attorney, Patrick Holscher was present for questions or comments from the council. Attorney Holscher stated a written report was submitted to the Mayor and council. Mr. Holscher noted there will be a public meeting held at the Bar Nunn Fire Department regarding the Wardwell Water & Sewer District’s dissolution plan on Thursday, April 13, 2023, at 6:00 p.m. Mr. Holscher recommended a member of the governing council attend the meeting. The council can anticipate questions and comments from residents served in the Wardwell Water & Sewer District. Mayor Boyer stated he and members of the council will be in attendance.
- 7) **Engineer Report:** CEPI Project Manager, Tom Brauer was present for questions or comments from the council. Mr. Brauer provided an update on the progress of the Community Center & Town Hall Project.
 - **Community Center & Town Hall Project**
 - Site work continues and the project remains on schedule.
 - Foundation, pads, and piers for the Town Hall portion have begun.
 - The steel building portion of the project is scheduled to arrive the second week of May 2023.
 - Digging for the gymnasium portion of the project will begin next week.
 - Mr. Brauer will provide a project progress report monthly.

Mr. Brauer asked to update the council with an update about Visit Casper. Mr. Brauer stated he has enjoyed working on the board and providing Bar Nunn with a voice with Visit Casper. Part of the strategic planning topics discussed included an interest in a motorsports park and the possibility of forming a group of individuals to form a concept. This is not committing Bar Nunn to action; however, it may interest members of the council. Discussion followed. Mr. Brauer stated he introduced the concept to Forward Casper which is an economic development group and there may be a potential interest in the concept of a motorsports complex. Council member Tim Ficken expressed an interest in the concept group. Discussion regarding ideas, location, and concepts for funding followed.

- 8) **Fire Department Report:** A written report was submitted. Fire Chief, Robert Hoover was available for questions or comments from the council. There were no questions or comments from the council.
- 9) **Zoning & Planning Report:** A written report was submitted. Chairman, Gary Geiger was present for questions or comments from the council. Mr. Geiger stated a meeting was held on March 16, 2023. One preapproved building and site plan was approved for 1705 Palomino Avenue.
- 10) **Maintenance Report:** A written report was submitted. Maintenance Supervisor, Robert Hoover was present for questions or comments from the council. Mr. Hoover reported on the following items:
- Mr. Hoover recommended tree planting for Arbor Day be limited to 1 or 2 trees. The tree farm remains inaccessible, and the medians are not ready for tree planting. Discussion regarding a preferred location for the trees followed. Mayor Boyer authorized the purchase of 1-2 trees from a local nursery. All persons interested in celebrating Arbor Day and assisting with tree planting are to meet at the Bar Nunn Fire Department Saturday, April 22, 2023, at 8:00 a.m.
 - Mr. Hoover recommended a work session be scheduled with the council for a discussion regarding Wardwell Water's summer maintenance goals.
 - The new snowplow is expected to arrive next week.
 - Mayor Boyer stated he participated in a snowplow ride-a-long during the last snow event. Mayor Boyer stated he gained an appreciation for the maintenance crew and the work entailed to provide snowplowing services for the Town.
- 11) **Office Staff Report:** A written report was submitted. Town Clerk, Kalista Schwarzrock stated the staff continues to work towards consolidation for the March billing for the Wardwell Water & Sewer District customers.
- 12) **Petitions and Public Comment:** Tom Brauer stated the Town of Bar Nunn represents what he believes to be the definition of "Community" and is proud to be a part of the vision for the community. The service from members of the community and the volunteer Fire Department to assist their neighbors during the recent weather event speaks to the level of commitment to the residents of Bar Nunn.
- 13) **Council Miscellaneous:**

A. Octane Association: Ken Balor

Mayor Boyer introduced Ken Balor from the Octane Association, LLC. Mr. Balor was present for questions or comments from the council. Mr. Balor presented the council with information regarding the potential of hosting up to four summer drag race events on the Westwinds Roadway. The hours suggested for use of the roadway were 10:00 a.m. to 8:00 p.m. Discussion regarding the anticipated impact of the event including parking, community awareness, noise, sanitation, and safety concerns followed. Opportunity for public comments included economic development benefits and community interest in motorsports vs. industrial use of the roadway. Fire Chief, Robert Hoover stated the Fire Department will be available for safety and emergencies. Mr. Balor stated the size of the events, and the hours each event is held are negotiable. Council members each had an opportunity for comments or questions. Discussion regarding coordination of the Annual Car Show and a drag race event to be held July 22, 2023, followed. Attorney Holscher recommended an indemnity agreement to outline expectations be drafted. Discussion followed. Attorney Holscher will present a draft agreement for review at the next scheduled council meeting.

B. Community Preparedness:

Mayor Boyer opened a discussion regarding community preparedness. Mayor Boyer and Resident, Dan Sabrosky are interested in forming a community preparedness committee. The mission and goal of the committee would be to include a two-fold community preparedness plan. 1. Provide an emergency plan for the Town of Bar Nunn in the event of a catastrophic event. 2. Provide information and resources to residents that encourage emergency preparedness. Mayor Boyer emphasized that chaos kills, and preparedness saves lives. Mayor Boyer stated he would like to see the community pull together in helping others prepare for emergencies. Discussion regarding the benefits of community self-sufficiency followed. The council was in agreement with forming a committee to address community preparedness. Attorney Holscher recommended a resolution be drafted to address the forming of the community preparedness committee with Dan Sabrosky as chairman. Mayor Boyer requested Attorney Holscher present a resolution at the next council meeting.

C. Scheduling Budget Work Sessions:

Mayor Boyer opened the discussion regarding scheduling budget work sessions. The schedule was set as follows:

- April 18, 2023, @ 5:30 p.m. Work Session-Town of Bar Nunn & Wardwell Water General Budget Review.
- May 2, 2023, @ 5:30 p.m. Work Session- Maintenance & Fire Department
- May 9, 2023, @ 6:00 p.m. Work Session-Street Maintenance
- May 16, 2023, @ 6:00 p.m. Work Session-Maintenance Department & Wardwell Water Operations
- May 23, 2023, @ 6:00 p.m. Work Session-Capital Improvements
- June 6, 2023, @ 6:00 p.m. Work Session-Final Budget Review

D. Wardwell Update:

Mayor Boyer and Attorney Holscher clarified the timeline expected regarding the dissolution of the Wardwell & Water Sewer District. The next steps included:

- Final Dissolution Plan Approved by Wardwell Water & Sewer District & Town of Bar Nunn
- Submission of the Approved Dissolution Plan to the County Commissioners within 30 days of the final approved dissolution plan.
- Request scheduling the Special Election with the County Clerk’s Office within 60 days from approval of the County Commissioners. The date for the Special Election may be set for July 2023.

E. Cinco De WYO Car Show: Tim Ficken

Council member Tim Ficken provided the council with an update on the upcoming Cinco De WYO Car Show scheduled for May 13, 2023. Mr. Ficken provided the council with plans for traffic flow and spectator parking. Signs for “Car Show Entrance” on Sunset Boulevard. A sign will be posted for “Road Closed Ahead” at the end of Prairie Lane before Antelope Drive. No streets are expected to be closed off in entirety during the event. Robert Hoover recommended contact with Keyhole Technology for electronic signs.

F. Salt Creek Highway Drainage & Clean-up Update: Robert Hoover

Robert Hoover reported Treto Construction will provide the blade out for a portion of Salt Creek Highway that addresses drainage near Antelope Drive. Work was unable to proceed due to the recent weather event. No cleanout of the drain under the interstate will be done at this time. WYDOT has been contacted regarding the drainage system under Interstate 25. Town Engineer, Ray Catellier is expected to provide an update regarding the drainage concerns for Salt Creek Highway. Mayor Boyer requested an update from Mr. Hoover at the next council meeting.

G. Arbor Day-Tree planting Locations:

Robert Hoover clarified the trees for Arbor Day are recommended for McMurry Boulevard. Robert Hoover reported there is no longer a Bar Nunn Boy Scout Chapter. The Scout Troop had previously performed the honor flag portion of the Arbor Day celebration. Discussion followed. Attorney Holscher recommended the Civil Air Patrol as a resource for the honor guard duties. Town Clerk, Kalista Schwarzrock will inquire about the possibility of the Kelly Walsh JROTC honor guard being available for the Arbor Day celebration on April 22, 2023, at 8:00 a.m.

H. Travel & Tourism Council Reappointment-Tom Brauer:

Mayor Boyer reminded the council Tom Brauer’s term on the Travel & Tourism Council is set to expire in June of 2023. Mayor Boyer asked if Tom Brauer is interested in reappointment to the council. Mr. Brauer agreed he will be available for consideration. Mayor Boyer thanked Mr. Brauer for his continued commitment.

- 14) **Adjournment:** Moved by Steven Clark, seconded by Tyler Martin, and carried without dissent that there being no further business the meeting of April 6, 2023, be adjourned, at 8:45 p.m.

Respectfully Submitted by:
Donna Damori, Administrative Assistant

Peter Boyer, Mayor

ATTEST: (seal)

Kalista Schwarzrock, Town Clerk-Treasurer