

**MINUTES OF THE MEETING
TOWN COUNCIL
BAR NUNN, WYOMING**

The regular meeting of the Town Council of Bar Nunn was held on Tuesday, December 6, 2016, 7:00 P.M., at 4820 N. Wardwell Industrial Avenue, Bar Nunn, Wyoming.

The meeting was called to order by Mayor Patrick Ford.

The roll was taken by Clerk Carol Pendley. Present were Mayor Ford, Councilmembers Teri Kelly, Steven Clark and Robert Hoover. Councilman Josh Brown was excused.

Mayor Ford led in the Pledge of Allegiance.

Next item on the agenda was Minutes of the November 15, 2016 Council Meeting. Councilman Clark made a motion seconded by Councilman Hoover to accept the minutes of November 15, 2016. Motion was unanimous.

Payable List for November, 2016 was next on the agenda. Councilmember Kelly made a motion seconded by Councilman Clark to approve the Payable List for November, 2016: Ck#26613 through Ck#26690, ACH payments #...73362800 and #...11857115. The payment to Miracle Recreation includes \$1,000 from Rocky Mountain Power (Community Funded Project award for 2015 designated Phase 2 Playground Equipment-Vista Hills park, now High Plains Park). Motion was unanimous.

Attorney's Report was next on the agenda. Attorney Alaina Stedillie reported it appears the light shield issue is progressing, to be further addressed in Engineer's Report. No demand letter was written.

Final details of Snow Fence Contract being worked out and contract could be approved with noted amendments. Councilman Hoover made a motion seconded by Councilman Clark to approve the Snow Fence Contract with Centennial Woods with language as stipulated by Attorney Stedillie for removal of the fence and emergency repairs. Final contract to be signed by Mayor Ford upon receipt. Motion was unanimous.

Engineer's Report was next on the agenda. Bill Johnston, Town Engineer submitted a written report. Engineer Johnston added that Kelly Boyle City Service Electric has indicated installation could be in a couple of weeks on the light shields. Timeline conditional upon necessary parts being received to be assembled, pathway is plowed to allow truck access, and no wind.

The pathway lights have been reprogrammed to shut off at 8p.m.

Attorney Stedillie additionally reported having been in touch with Kyle Ridgeway, Wardwell Water Attorney, concerning the Waterline Warranty. Attorney Ridgeway is awaiting information from Wardwell whether they are agreeable to start the warrantee period without a couple of GIS coordinates associated with valve boxes for the line running under the tennis courts. Engineer Johnston has provided all information he had to Barry Venn of 609 Consulting who is Wardwell's Engineer.

Fire Department Report was next on the agenda. The monthly written report for November, 2016 was submitted. Councilman Hoover reported Santa, having ridden on the fire truck in the Casper Christmas Parade, has agreed to participate as part of the Parks and Rec/ Fire Department Event at the Fire Station. Donations of decorations and a lift are being sought to assist with decorating of trees around the Fire Station. Councilman Hoover is anticipating a community lighting ceremony, extending special invitation to Mayor and Council to attend.

Councilmembers Kelly and Clark commented positively on the fire truck making the rounds of streets following the Casper Christmas Parade the Saturday after Thanksgiving. Councilman Hoover plans to have a 'route' developed prior to next year's event.

Zoning and Planning Report. No written report was submitted. Mike Schoolcraft, Member, reported there was a meeting but there is nothing to report. Mayor Ford will contact Chairman Epp about assigning meeting reporting in his absence.

Maintenance Report was next on the agenda. Head of Maintenance Chuck Johnson submitted a written report. There was discussion about parking and snow routes. Attorney Stedillie reminded that the snow routes are listed in Town Ordinances. Sand is being replenished as needed.

Office Staff Report was submitted by Clerk Carol Pendley. There were no questions.

Petitions and Public Comment was next on the agenda. Mike Schoolcraft, Trails End resident thanked Head of Maintenance Chuck Johnson for snow plowing efforts and commended him for a "tremendous" job.

Pat Sweeney Representative Elect for House District 58 which includes the Bar Nunn area was present. Mr. Sweeney gave an update to Council of items he intends to address. Mr. Sweeney has been assigned to Corporations, and Labor and Health Committees within the House.

Mr. Sweeney attended the Natrona County Commissioners' Meeting and City of Casper Council Meetings this evening who encouraged to uphold the \$105 Million (pledged within the State budget to cities and towns through 2018).

Mr. Sweeney met with WYDOT Director (William) Panos and asked questions about the Westwinds I-25 Interchange. Mr. Panos directed Mr. Sweeney to the State Engineers Office. Mr. Sweeney asked if Bar Nunn is on the Wyoming Business Council Agenda? He has been unable to find the information. Mayor Ford, indicating the Grant

Application Binder, said the (WBC) Grant Application had been delivered to Cheyenne December 1st. Kim Rightmer indicated to Mayor Ford the WBC Board Meeting will be in January (2017), in Sundance. Mayor Ford thanked Mr. Sweeney for the Letter of Support for the Interchange Project.

Mr. Sweeney said in his meeting with the County Commissioners, the commissioners said the initial cost estimate of the interchange was \$3Million then \$5Million and has escalated to \$11.5Million. The commissioners suggested Mr. Sweeney query the State Engineer about the significant cost increase, giving an opinion the project is well over-engineered.

Mayor Ford offered underestimation of land valuation, cost of moving utilities, and soil samples less conducive to good compaction as being contributing factors to elevated costs, and possible overestimation of dirt work costs as suggested by Engineer Johnston. Mayor Ford indicated he believes the costs have peaked.

Mayor Ford stated if all things go well with Wyoming Business Council and the project is recommended for funding, Mr. Sweeney's support would be much appreciated in Cheyenne during the SLIB Meeting slated for April (2017).

Council Miscellaneous was next on the agenda.

Mayor Ford reported the Grant Application to the Wyoming Business Council for a Business Ready Community Grant to complete funding for the construction of the Westwinds Road and I-25 Interchange has been submitted to Cheyenne. A site visit will be conducted late December (2016), or early January (2017).

Mayor Ford stated any other Letters of Support he receives he will forward to be included with the application.

Mayor Ford plans to attend the WBC Meeting, location and time to be verified with Kim Rightmer, to answer any questions and reiterate worthiness of the Project for \$3Million Dollars toward funding.

Mayor Ford plans to attend the April (2017), quarterly SLIB Meeting.

There was discussion about utility development and sewer tie-ins once the interchange is under construction and anticipation of rapid building development as well.

Mr. Sweeney stated he had discussed with Mr. Panos the tentative plan of WYDOT relinquishing a portion of Salt Creek Highway to Bar Nunn to maintain. Mr. Sweeney expressed concern about the current condition of parts of Salt Creek and hoped WYDOT would do some repairs prior to turning it over. Mayor Ford stated Bar Nunn has a tentative agreement with WYDOT about reconstruction and a maintenance process. Mr. Sweeney said he would not pursue it further since there was something in place.

Mayor Ford was directed to the Head of Casper Parks Department regarding covered picnic tables, who directed him to Casper's vendor for "windbreak shelters". The two structures in the Casper area had the walls added after tables were in place. The vendor is going to provide information to Mayor Ford.

Mayor Ford is having little/no success with CPU on the video conferencing equipment, indicated as a small project for them. Mayor Ford's choice would be an Epson projector all in one with a white board which allows use as a white board and as an interaction projector. It can be connected to a video web cam to video conference. A document camera can be added for documents. Following brief discussion Mayor Ford

will compile a cost estimate for equipment as an alternative if CPU doesn't come through or if their cost is too high.

Councilman Hoover inquired to status of Code Enforcement Officer. Mayor Ford gave a synopsis of a failed attempt to procure a Town background check service. Mayor Ford procured the services of a Casper based service who have provided him with the requested information. Mr. Marshall Wyatt has been through all processes and the Contract has been signed. Mayor Ford has taken Mr. Wyatt on tour of the Town and pointed out some of the items of concern.

Councilman Hoover asked if a video conferencing estimate could be obtained (from CPU) by next council meeting. Mayor Ford doesn't know but is ready to move forward if it isn't.

There being no further business to come before the Council at this time, Councilman Clark made a motion seconded by Councilman Hoover to adjourn. Motion was unanimous.

Council Meeting adjourned 8:00 p.m., December 6, 2016.

Patrick R. Ford, Mayor

ATTEST: (seal)

Carol Pendley, Clerk Treasurer