



Town of Bar Nunn
TOWN COUNCIL

MEETING MINUTES

Tuesday, March 20, 2018 - 7:00 P.M.
4820 N. Wardwell Industrial Avenue
Bar Nunn, Wyoming

1. Roll Call: Mayor Patrick Ford called the meeting to order Tuesday, March 20, 2018 at 7:00 p.m. Roll was called which determined the presence of a quorum.

Present: Mayor Patrick Ford; Council members: Robert Hoover, Josh Brown, Teri Kelly and Steven Clark

2. Pledge of Allegiance: The Town Council and all present stood in service to the United States Flag and pledged allegiance to the United States of America.

3. Minutes of March 6, 2018: Moved by Teri Kelly, seconded by Josh Brown and carried without dissent to accept the Council Minutes of the March 6, 2018. Council member Steven Clark abstained from the vote as he was absent from the March 6th meeting.

4. Financial Reports for period ending February 28, 2018: Moved by Robert Hoover, seconded by Steven Clark and carried without dissent to accept the balance sheet, budget income statement & trial balance for period ending February 28, 2017.

5. Attorney's Report: Amy Taheri, Town Attorney submitted a written report. Attorney Taheri mentioned that there is a court session scheduled for March 22nd. Mayor Ford asked Attorney Taheri to review Town Code 1-7-2, Section C. which discusses Municipal Judges compensation, and give her opinion if an update is needed. Ms. Amy Taheri confirmed she will review the section.

6. Engineers Report: Town Engineer, Ray Catellier, submitted a written report. Mr. Catellier mentioned the newly constructed picnic shelter at High Plains Park is near completion the contractor has painted the shelter and placed the picnic table. The project can be finalized after the landscaping is finished. Next, Engineer Catellier referenced the Geotechnical Engineering Report provided by Advance Geotechnical Solutions who conducted the soil bore testing. Engineer Catellier felt the soil boring results were favorable and the planned overlay projects for Prairie Lane and Sunset Blvd. could commence with preparation of project bid packets.

7. Parks and Recreation Report: no one was present from the Parks and Recreation Committee and no report given.

8. Petitions and Public Comment: There were no petitions and public comment to be heard.

9. Council Miscellaneous:

A. Metro Animal Services Update – presentation by Liz Becker from Casper Community Development Department and Tory Walsh from Metro Animal Services.

Ms. Liz Becker presented a semi-annual report to the Town Council on the Metro Animal Control Services. The report highlighted several topics including:

1. Capital Improvements to the Metro Building -New Kennels, HVAC System, Landscaping and Site Drainage
2. New Reporting System Software – Conducting specialized training for staff on the new system and with this system Metro Services will be able to provide enhanced service tracking and quarterly reporting
3. Service Call Logs and Disposition Statistics for the Town of Bar Nunn for the year 2017 and the months of January and February 2018

Councilman Josh Brown questioned the reported 961 hours of patrol time for year 2017, whereby simply calculated out would amount to approx. 2.6 hours a day. Mr. Brown noted that it is apparent through observation that the officers do not patrol the Town for 2 hours daily. Ms. Tory Walsh clarified that an officer may open a call out to Bar Nunn and then received another call out of the Bar Nunn jurisdiction, the officer will leave Bar Nunn but keep the call ticket open until he returns to resolve the call.

Ms. Walsh explained calls are left open until resolved so there are not several calls opened on one event. Ms. Becker stated the charges for Metro Animal Services is based on number of calls to the Town of Bar Nunn not patrol hours. In conclusion, Ms. Liz Becker mentioned an invitation for Mayor Ford to attend the Metro Oversight Committee meeting at the Metro Building on April 26th.

B. Mayor Ford, with council consensus, set a council work session for Tuesday, April 3rd, at 6 p.m. for review of the Wage Survey.

10. Adjournment: Moved by Steven Clark, seconded by Teri Kelly and carried without dissent that there being no further business the meeting of March 20, 2018, be adjourned at 7:27 P.M.

Patrick R. Ford, Mayor

ATTEST: (seal)

Carisa Hensley, Clerk Treasurer