



MEETING MINUTES

Tuesday, February 20, 2018 - 7:00 P.M.

4820 N. Wardwell Industrial Avenue

Bar Nunn, Wyoming

1. Roll Call: Mayor Patrick Ford called the meeting to order Tuesday, February 20, 2018 at 7:00 p.m. Roll was called which determined the presence of a quorum.

Present: Mayor Patrick Ford; Council members: Robert Hoover, Josh Brown, Teri Kelly and arriving at 7:07 P.M. was Councilman Steven Clark

2. Pledge of Allegiance: The Town Council and all present stood in service to the United States Flag and pledged allegiance to the United States of America.

3. Public Hearing – Retail Liquor License Renewals: Robert Hoover moved, seconded by Josh Brown and passed without dissent to adjourn the regular council meeting to go to Public Hearing. Meeting adjourned. Teri Kelly moved, seconded by Josh Brown, and passed unanimously to open a Public Hearing for the consideration of Liquor Licenses Renewals.

Mayor Ford declared the public hearing open. Clerk Hensley called the roll indicating Mayor Ford and Council Members: Teri Kelly, Josh Brown and Robert Hoover were present with Steven Clark arriving at 7:07 P.M.

A. Chatters Inc. - Mayor Ford called thrice for those who wished to speak in favor of the Retail Liquor License Renewal, speaking in favor was Josey Kienzle, Secretary/Treasurer of Chatters Inc., Mayor Ford called thrice for those speaking against the renewal, there were none.

B. Energy Catering Inc. dba The Hanger - Mayor Ford called thrice for those who wished to speak in favor of the Retail Liquor License Renewal, there were none, Mayor Ford called thrice for those speaking against the renewal, there were none.

Mayor Ford reported letters from the Natrona Count Sheriff received in December 2017 indicated no legal issues with Chatters, Inc. and one citation received by The Hangar, for serving alcohol to a minor. Robert Hoover moved, seconded by Steven Clark and passed without dissent to close the Public Hearing. Mayor Ford declared the Public Hearing Closed.

4. Reconvene Regular Meeting: Steven Clark moved, seconded by Robert Hoover and passed without dissent to reconvene the regular council meeting. Clerk Hensley called the roll indicating Mayor Ford and Council Members: Teri Kelly, Josh Brown, Robert Hoover & Steven Clark were present.

A. Consider Retail Liquor License Renewals: Councilman Josh Brown mentioned he conducted on-line research and it was reported that Chatters, Inc. also successfully passed the undercover assessments conducted by law enforcement.

Robert Hoover moved, seconded by Steven Clark and passed without dissent to approve the renewal of Retail Liquor License #2018-01 for Chatters, Inc. Steven Clark moved, seconded by Josh Brown and passed without dissent to approve the renewal of Retail Liquor License #2018-02 for Energy Catering, Inc. dba The Hangar.

5. Minutes of February 6, 2018: Moved by Robert Hoover, seconded by Josh Brown and carried without dissent to accept the Council Minutes of the February 6, 2018. Council member Teri Kelly abstained from the vote as she was absent from the February 6th meeting.

6. Financial Reports for period ending January 31, 2018: Moved by Steven Clark, seconded by Robert Hoover and carried without dissent to accept the balance sheet, budget income statement & trial balance for period ending January 31, 2017.

7. Attorney's Report: Amy Taheri, Town Attorney submitted a written report. Ms. Taheri also reported that Judge Peak who serves for the Town of Mills has confirmed he will provide judicial services for the Town of Bar Nunn if Judge Owens has a conflict of interest and the Town of Mills has reciprocal services provided by the Town of Evansville. Josh Brown inquired if a compensation rate was determined with Judge Owens. Mayor Ford confirmed he has spoken with Ms. Owens about a judicial rate negotiation. Ms. Taheri mentioned that Judge Peak inquired about compensation and she directed him that compensation would occur at his regular hourly rate. There were no further questions or comments for the Attorney.

8. Engineers Report: Town Engineer, Ray Catellier, submitted a written report. Mr. Catellier also included a proposal for soil testing from Geotechnical Engineering. With a service fee in the amount of \$3,490. These borings would take place on streets planned for upcoming overlay projects. These tests will help determine the subgrade soil strength within the roadway. Mr. Catellier mentioned that the tests could be conducted now in the planning stage or included as part of the bid when the projects are begun. The council where in concurrence that it was the best choice to conduct the testing now and be better informed for the overlay project requirements. Steven Clark moved, seconded by Robert Hoover and passed unanimously to accept the proposal from Geotechnical Engineering for bore testing in the amount of \$3,490. Next, Mayor Ford asked the Engineer to expound on his report where a request was made for an additional zoning district for Rural Residential. Ray Catellier discussed how the Rural Residential District provides for one to two acre lots and allowances for larger shops. Engineer Catellier was approached by developers who were considering this type of ranchette development on the west side of town and these larger lots are seemingly quite marketable. Several concerns were voiced including that this type of ranchette development is not inclined to provide for curb & gutter, sidewalks & lighting that integrate with the current development occurring within the Town. Ray Catellier mentioned that requirements for these amenities could be included in development agreements. Teri Kelly felt allowing this type of development might give the Town more governing jurisdiction and preface potential ranchette development that may occur beyond the town limits to the West. Mayor Ford mentioned that he will review this zone district request with the Town Planner, Scott Radden and in discussions with the Community Development Plan Technical Review Committee.

9. Parks and Recreation Report: no one was present from the Parks and Recreation Committee and no report given. Mayor Ford did mention the Parks & Recreation Committee is still seeking members and planning several events as noted on the yearly calendar included in the February Newsletter.

10. Petitions and Public Comment: Mike Schoolcraft expressed his concerns that the owners of The Hangar were not present to speak in favor of their liquor license renewal application and felt it was a disregard for the permitting process and an insult to the council. Mayor Ford responded that there is no statutory requirement for the owners to be present at a public hearing and that in past hearings representatives have been present. Mayor Ford mentioned the council could have denied their application or tabled the public hearing but felt that their absence this evening may be due to an emergency or difficulty. Mayor Ford emphasized that The Hangar establishment has been a positive member of the Bar Nunn Community and offers an established retail presence. Next, Mr. Schoolcraft also thanked the Maintenance Department for their efforts in providing prompt snow plowing services during the last snow event. Ms. Josey Kienzle from Chatters Inc. directed her comment to Engineer Ray Catellier. Ms. Kienzle who also works in the mortgage business offered to provide lending requirements for those choosing to finance housing within Rural Development Districts to Engineer Catellier. Ms. Wyndi Gibbons of 4980 Antelope wanted to thank the Fire Department for the Christmas Light display at the Fire Hall this year.

11. Council Miscellaneous:

A. Business License #2018-25 for GUNNAR INDUSTRIES submitted by Levi Bettis.

Teri Kelly moved, seconded by Steven Clark and carried without dissent to accept Business License #2018-25 for Gunnar Industries.

10. Adjournment: Moved by Steven Clark, seconded by Robert Hoover and carried without dissent that there being no further business the meeting of February 20, 2018, be adjourned at 7:44 P.M.

Patrick R. Ford, Mayor

ATTEST: (seal)

Carisa Hensley, Clerk Treasurer