

**MINUTES OF THE MEETING
TOWN COUNCIL
BAR NUNN, WYOMING**

The regular meeting of the Town Council of Bar Nunn was held on Tuesday, March 7, 2017, 7:00 P.M., at 4820 N. Wardwell Industrial Avenue, Bar Nunn, Wyoming.

The meeting was called to order by Mayor Patrick Ford.

The roll was taken by Carol Pendley, Clerk. Present were Mayor Patrick Ford, Councilmembers Josh Brown, Teri Kelly, Steven Clark and Robert Hoover.

Mayor Ford led in the Pledge of Allegiance.

Next item on the agenda was Minutes of February 17, 2017, Council Meeting. Councilmember Kelly made a motion seconded by Councilman Brown to accept the minutes of February 17, 2017. Mayor Ford, Councilmembers Brown, Kelly and Clark voted in the affirmative with Councilman Hoover abstaining as having not been in attendance. Motion carried by majority vote.

Payable List for February, 2017, Ck#26849 through Ck#26917, ACH payments #...62819326 and #...60771775, and Void Chks#26625 and #26885 was next on the agenda. Councilman Clark made a motion seconded by Councilman Brown, to approve the Payable List for February, 2017. Motion was unanimous.

Attorney's Report was next on the agenda. Attorney Alaina Stedillie provided information of the proposed light shields to be installed. Following discussion Councilmember Kelly made a motion seconded by Councilman Clark to allow installation of the proposed light shields by City Service Electric, contingent upon it not effecting any current warranties. Motion was unanimous.

Attorney Stedillie offered to preview applications and make recommendations to Mayor and Council for the part time Town Attorney position. Preference of Mayor and Council is to interview all applicants. Mayor Ford will contact applicants and schedule interviews. Interviews will be Monday, March 20th, 6p.m. with an additional session, if needed, 6p.m. prior to Council Meeting Tuesday, March 21st. Mayor and Council will coordinate/compile a list of questions by Monday, March 13th. Mayor Ford provided Attorney Stedillie with a prepared packet of applicant information.

Engineer's Report was next on the agenda. Bill Johnston, Town Engineer submitted a written report. Engineer Johnston provided information to contract with Leppert and Associates to do remediation on Antelope Drive. Need for a full-time Project Representative was addressed as was clarification that Head of Maintenance Chuck Jonson having other duties, would not be available full time for the project. Councilmember Kelly made a motion seconded by Councilman Clark to accept the

formal design plans from Leppert and Associates for the remediation of the drainage problem on Antelope Drive for \$9,980 Dollars. Mayor Ford, Councilmembers Kelly, Clark and Brown voted in favor with Councilman Hoover recusing himself from all contract discussion and contract action since he will be the on-site Project Representative working as an independent contractor for Engineer Johnston. Motion carried by majority vote. Engineer Johnston will provide a baseline cost for his services.

Fire Department Report for February, 2017 was next on the agenda. A written report was previously submitted. Volunteer Matt Stoneking reported three applicants are in the processing stage, one applicant has been accepted for which new gear needs to be ordered in his size.

Matt Epp, Zoning and Planning Chairman reported no new business from his report at last Council Meeting. Town Clerk reported the Land Use Plan has been sent to the printer for reproductions. Mr. Epp said he will have a written report for next Council Meeting.

Maintenance Report was next on the agenda. Chuck Johnson, Head of Maintenance submitted a written report.

New snow fence appears to be effective.

Trees are anticipated to be ordered next week.

The written Office Staff Report was submitted by Clerk Pendley. There were no questions or comments.

Code Enforcement Report was previously submitted by Code Enforcement Officer Marshall Wyatt for January and February. No questions or concerns.

Petitions and Public Comment were next on the agenda. Resident Mike Schoolcraft, Trails End, inquired about the potential long term fix of Antelope Drive with the extent of work being planned. It was explained the previous repairs were still holding and the problem is developing around them.

Resident Matt Epp inquired about any warranty associated with the Antelope Drainage work. Engineer Johnston confirmed a standard one year maintenance warranty for workmanship will be in place.

Council Miscellaneous was next on the agenda.

Brook Kreder, Casper Area Convention and Visitors Bureau was present to update Council on the business of the Convention and Visitors Bureau and request signing of the revised Joint Powers Board Agreement, the board having been in existence since 1989.

Councilman Clark made a motion seconded by Councilmember Kelly to approve signing of the revised Natrona County Travel and Tourism Joint Powers Board Agreement. Motion was unanimous.

Ms. Kreder gave an overview of the current process and workings of the lodging board, the income streams and promotional activities.

Ms. Kreder also presented information about the upcoming Eclipse Event and encouraged Mayor and Council to get involved with other entities in the area to promote safe transportation and viewing areas for the event. Ms. Kreder encouraged contact with Anna Wilcox, Eclipse Event Director to coordinate activities. Councilman Brown said businesses in the Town should be encouraged and supported in efforts to participate in the areas of sponsoring transportation, viewing areas, water and restroom facilities.

Councilman Hoover left the council table at this time, recusing himself as Fire Chief, from participation in the Wildland Fire Response presentation by Mayor Ford. Mayor Ford presented information from Evansville, Torrington, and Southern Johnson County on wildland fire assistance out of state as an income source. Following a lengthy discussion involving maintenance and replacement costs, availability of trained personnel, maintaining local coverage and training advantages, Councilmember Kelly made a motion seconded by Councilman Clark to allow Bar Nunn Volunteer Fire Department to respond to out of state wildland fires with one Town fire truck and a three-man crew. Response to be limited to states contiguous to Wyoming, specifically Montana, South Dakota, Nebraska, Colorado, Utah, and Idaho. Councilmembers Clark and Kelly, and Mayor Ford voting in the affirmative. Councilman Brown voting against, and Councilman Hoover as Fire Chief abstaining. Motion carried by majority vote.

Councilman Hoover rejoined Councilmembers at this time.

Mayor Ford provided information received on proposed costs for a picnic shelter for High Plains Park. The two proposals from Great Western Recreation for 16'x16' shelters with one wind screen and table, one steel/one wood were: \$21,956 Dollars and \$20,543 Dollars respectively. Council declined both offers as too expensive. Engineer Johnston will review past purchase for Antelope Park and report to Mayor Ford.

There being no further business to come before the Council at this time, Councilmember Kelly made a motion seconded by Councilman Clark to adjourn. Motion was unanimous.

Meeting adjourned 8:40 P.M., March 7, 2017.

Patrick R. Ford, Mayor

ATTEST: (seal)

Carol Pendley, Clerk Treasurer

Bar Nunn Engineer Report March 21, 2017

Town Hall Utilities status

Construction Preconstruction Conference is preliminary set for April 3, 10:00 AM.

Interchange recycled asphalt

This issue is still in the planning process.

Antelope Reconstruction

Leppert and Associates and Bar Nunn have entered into an agreement for this project.