

**MINUTES OF THE MEETING  
TOWN COUNCIL  
BAR NUNN, WYOMING**

The regular meeting of the Town Council of Bar Nunn was held on Tuesday, May 17, 2016, 7:00 P.M., at 4820 N. Wardwell Industrial Avenue, Bar Nunn, Wyoming.

The meeting was called to order by Mayor Patrick Ford. The roll was taken by Carol Pendley, Clerk. Those present were, Mayor Ford, Councilmembers Teri Kelly, Josh Brown and Robert Hoover.

Mayor Ford led in the Pledge of Allegiance.

Mayor Ford called for nomination of candidate to fill the vacancy on the Town Council. Councilman Brown put the name of Steven Clark before Mayor and Councilmembers for filling the vacancy. Councilman Hoover seconded. Councilman Brown stated, the pool of interested parties was more in depth than in the past. Councilman Hoover and Mayor Ford voiced agreement with Councilman Brown's statement. All those continuing to be interested in being on council were encouraged to file for office by the May 27<sup>th</sup> deadline. Motion to appoint Steven Clark was unanimous.

Steven Clark was administered the Oath of Office by Mayor Ford and took his seat at the Council table. Councilman Clark will serve the 8 months of an unexpired 4-year term.

Councilmember Kelly made a motion seconded by Councilman Brown to approve the minutes of the May 3, 2016 Council Meeting. Councilmembers Kelly, Brown, Hoover and Mayor Ford voted in the affirmative. Newly seated Councilman Steven Clark abstained since not seated at the meeting. Motion carried by majority vote.

Councilman Hoover made a motion seconded by Councilman Brown to accept Financial Reports for April, 2016. Councilmembers Kelly, Brown, Hoover and Mayor Ford voted in the affirmative. Newly seated Councilman Steven Clark abstained since not seated at the meeting. Motion carried by majority vote.

Mayor Ford asked Council to approve appointment of Matt Epp as Zoning and Planning Chairman. Councilmember Kelly made a motion seconded by Councilman Hoover to appoint Matt Epp, Zoning and Planning Chairman. Councilman Brown reminded Council the appointment is through December, 2017. Motion was unanimous. Mayor Ford will inform Mr. Epp of his appointment as he was not present.

Attorney's Report was next on the agenda. Attorney Alaina Stedillie had no formal report.

The Resolution has not been drafted regarding a Code Enforcement Officer. There will be court next week, one case on the docket.

Jim Coffman, Title Company Official, will be contacted as to the status of the Title Documents for the Bishop Land donation.

Next item on the agenda was first reading of Ordinance #2016-02, "AN ORDINANCE OF THE TOWN OF BAR NUNN ADOPTING ANNUAL APPROPRIATION (BUDGET) FOR THE FISCAL YEAR ENDING JUNE 30, 2017". Councilmember Kelly made a motion seconded by Councilman Hoover to approve the ordinance on first reading. Councilman Brown verified the current draft does not contain changes that are to be made prior to final reading. Motion was unanimous.

Engineer's Report was next on the agenda. Engineer Bill Johnston provided a written report. Councilman Brown thanked Bill for moving forward on the pathway, and for obtaining a second proposal on the Antelope Drive drainage problem.

Councilman Brown made a motion, following Engineer Johnston's recommendation, to accept the proposal from Leppert Associates for \$5,000, to address the Antelope Drive drainage problems study. Councilmember Kelly seconded and motion was unanimous.

Engineer Johnston submitted the Substantial Completion document for Mayor Ford to sign for High Plains Park. The walk through is scheduled for this Friday.

Councilman Hoover asked about the start date for the Town Hall Infrastructure project. Engineer Johnston indicated June 17<sup>th</sup> would be the earliest the process could be put in place (waterline loop) but would probably be later. Contract gives a completion date, work to be completed at the Contractor's schedule. Bid date for the park pathway probably will be June 17<sup>th</sup>, to be approved by Council June 21<sup>st</sup> and construction starting sometime after that. Councilman Hoover is concerned about construction going on when Parks and Recreation is conducting some of their summer activities. Engineer Johnston was asked to stay in contact with the Parks and Rec Chairperson in an attempt to avoid or rectify possible conflicts.

Parks and Recreation Report was next on the agenda. Karen Bogart, Chairperson submitted a written report. In addition to the written report Ms. Bogart said the babysitting clinic has been going so well there will be others in September/October.

Bar Nunn Summer Safety Day has been changed to June 11, 2016.

Bar Nunn Day (annual garage sale day) is June 18<sup>th</sup>.

Changes to the events will be noted in the newsletter for June.

Mayor Ford stated he and Council will set up, provide food and labor for the Volunteer Appreciation Day barbeque. A head count from Parks and Recreation of how many may be expected will be appreciated.

Petitions and Public Comment were next on the agenda. Mr. Schoolcraft, Trails End resident questioned shed regulations, citing the requirement for them to be conforming to the residence in color, materials, and siding; but seeing sheds on mobile home properties, some abandoned, that are in disrepair and look terrible. Mr. Schoolcraft asked if the Town couldn't get rid of them. Attorney Stedillie stated they are private property and as such cannot be removed by anyone other than owners. If properties are

abandoned and appear to be a hazard, anyone can contact the County Health Department and request a check to determine if the property is 'uninhabitable'.

Mr. Schoolcraft asked about regulations regarding a possible 'round up of sorts' to address the tree farm rabbit issue. Town ordinance prohibits the discharge of any firearm within the Town of Bar Nunn.

Ms. Bogart asked when the new (marquee) sign is to be installed. Councilman Hoover said the sign is being designed, will be presented to ZAP, will be constructed and could be 6 to 8 weeks out.

Council Miscellaneous was next on the agenda

A joint Code Enforcement Resolution and Budget Work Session will be Monday, June 6, 2016, 6P.M. Draft of the resolution to be made available for preview to Council by June 3<sup>rd</sup>.

The Salt Creek Highway cleanup is 'on' for Saturday, May 21<sup>st</sup>, 8A.M. All volunteers meet at Westwinds Road and Salt Creek Highway. Garbage bags and vests will be provided, bring gloves and wear appropriate clothing.

Councilman Brown made a motion seconded by Councilman Hoover to approve Annual WAM-JPIC insurance renewal. Motion was unanimous.

Councilman Brown asked Mayor Ford about 'hitting wall' research for tennis court. Mayor Ford has discussed with Head of Maintenance Chuck Johnson and Mr. Johnson indicated he could construct one similar to one at Washington Park in Casper for approximately \$500.

Councilman Brown asked Mayor Ford about summer temps. Councilman Brown indicated work needs to be done on the ballfield which could be done even before mowing can start. Mayor Ford will address with Head of Maintenance tomorrow.

There being no further business to come before the Council at this time, Councilman Hoover made a motion seconded by Councilman Brown to adjourn. Motion was unanimous.

Meeting adjourned 7:45 P.M., May 17, 2016.

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Patrick Ford, Mayor

ATTEST: (seal)

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Carol Pendley, Clerk