

**MINUTES OF THE MEETING
TOWN COUNCIL
BAR NUNN, WYOMING**

The regular meeting of the Town Council of Bar Nunn was held on Tuesday, April 18, 2017, 7:00 P.M., at 4820 N. Wardwell Industrial Avenue, Bar Nunn, Wyoming.

The meeting was called to order by Mayor Patrick Ford. The roll was taken by Carol Pendley, Clerk. Present were Mayor Ford, Councilmembers Josh Brown, Steven Clark, Robert Hoover and Teri Kelly.

Mayor Ford led in the Pledge of Allegiance.

Councilmember Kelly made a motion seconded by Councilman Brown to approve the minutes of the April 4, 2017, Council Meeting. Councilmembers Kelly, Brown and Hoover, and Mayor Ford voted in the affirmative with Councilman Clark abstaining as having been absent. Motion carried by majority vote.

Financial Reports for March 2017, were next on the agenda. Councilmember Kelly made a motion seconded by Councilman Brown to accept the Balance Sheet, Budget Income Statement, and Year to Date Trial Balance (Financial Reports) for period ending March 31, 2017. Mayor Ford, Councilmembers Kelly, Brown and Hoover voted in the affirmative, and Councilman Clark abstaining. Motion carried by majority vote.

Attorney's Report was next on the agenda. Attorney Amy Taheri reported the light shields will be shipped April 28, 2017.

Attorney Taheri is coordinating a meeting with Engineer Johnston and Joe Parke about the hangar easements.

Attorney Taheri is compiling a lease agreement for joint approval between Todd Cabrera Young Guns Baseball and Bar Nunn Council. Several concerns with work to the field will be addressed with Bar Nunn Maintenance. The agreement will be submitted to council for final approval upon completion.

Attorney Taheri was asked to submit written reports as Mayor/Council requirement to Town Clerk by noon Monday prior to Tuesday Council Meetings for preview by Mayor and Council members. Attorney Taheri will begin submitting written reports.

Engineer's Report was next on the agenda. Engineer Bill Johnston submitted a written report. Mr. Johnston reported an extension for design completion has delayed the Antelope Reconstruction Project two weeks before it can go out to bid for construction.

Engineer Johnston introduced Scott Radden, Planner for WLC who presented a brief introduction of services available to Bar Nunn for rezoning, update of the current Land Use Plan and future annexation plans. Mr. Radden is the Planner for Mills and Evansville and expressed interest in negotiating a plan for assisting Bar Nunn in future development as a planner.

Following Mr. Raddens's presentation Engineer Johnston encouraged Mayor and Council to consider an agreement for doing work for Bar Nunn as a planner. Mayor Ford will follow up by obtaining a fee schedule in time for May 8th Budget Session.

Attorney Taheri was requested by Councilman Brown to review Town Code as it relates to appointments as Town Code does not allow for this position, or as an example Homeland Security, as represented on the Bar Nunn Appointment List (unwritten policies).

Mayor Ford reported Parks and Recreation hosted the Egg Hunt in Antelope Park Saturday, April 15, 2017.

Parks and Rec has set Saturday, July 22nd, 2017 as Bar Nunn Day and Garage Sale Day. Ms. Ross would like the fourth Saturday in July set as Bar Nunn Day. Councilman Brown reminded the third Saturday in July has been set by Council resolution as Bar Nunn Volunteer Appreciation Day. No direction for a resolution to be drafted was given.

Parks and Rec will host a Fourth of July Parade and events at the Park. A veterinarian is being sought for the pet clinic.

Petitions and Public Comment was next on the agenda. Mr. Schoolcraft, Trails End resident asked about the disposition of the petition signature pages he was instrumental in obtaining for the SLIB Meeting. They will be filed with the grant information for the I-25 Interchange. Mayor Ford will send a thank you to SLIB for the grant award. Mayor and Council appreciate and thank all who signed the Petition in Favor of the I-25 Interchange.

Mr. Schoolcraft asked if personal shovels are required for Arbor Day. Shovels and gloves are requested for personal use.

Mr. Epp, Lakota Trail resident thanked Mayor Ford for spearheading the effort to obtain the funding for the I-25 Interchange Project, and Mr. Schoolcraft for his efforts in obtaining petition signatures in favor of the project.

Mr. Epp asked for dimensions of the new light shields. Attorney Taheri said that information is not available and reiterated they will be shipped April 28th.

Council Miscellaneous was next on the agenda. Mayor Ford reported success in Cheyenne with the SLIB Board. Governor Mead likes the project and the potential long term benefits for his endow initiative especially with the anticipated extension of Westwinds. Bar Nunn will receive 1 Million Dollars Wyoming Business Council Grant, and contingent upon written confirmation from MPO, Natrona County, WYDOT, and Bar Nunn of pledged funds still in place, the construction process can proceed!!

Preliminary budget information spreadsheet was provided by Clerk Pendley for preview prior to May 8th Budget Session. Income from the State, as received, has been entered and other income as calculated will be entered by May 8th. The new grant line will be included in the budget for FY 2018, since it is to be awarded per Mayor Ford.

Budget Work Session reminder: Monday, May 8th, 2017, 6P.M., open to the public. Town Office Staff and Fire Department budget figures to be considered.

Bar Nunn Arbor Day, is Saturday, April 22nd beginning 8A.M. at the Fire Hall.

There being no further business to come before the Council, Councilman Clark made a motion seconded by Councilman Hoover to adjourn. Motion was unanimous.

The regularly scheduled meeting of the Bar Nunn Town Council adjourned at 9:10 P.M., April 18, 2017.

Patrick Ford, Mayor

ATTEST: (seal)

Carol Pendley, Clerk

Attorney's Report

5/2/17

1. Baseball lease with Young Guns – draft attached
2. Hanger easement issue – Joe Parke returned my call on 4/19. Stated he will be out of town for a couple of weeks and will call when he gets back to discuss with me. I will follow up.
3. Review of 1-6-7 et seq. Appointive Officials – the town clerk, town treasurer, town attorney, Department of Head of Maintenance, and Code Enforcement Officer can be appointed.

Bar Nunn Engineer Report May 02, 2017

Town Hall Utilities status

Construction is proceeding.

Interchange recycled asphalt

This issue needs resolved.

My recommendation is to allow primarily unloaded trucks to proceed using the upper end of Tonkawa. Unloaded trucks cause much less street damage than fully loaded by a factor of one loaded truck equaling 50 unloaded trucks in road damage equivalence. Also, since loaded trucks are allowed due to Town approval of the subdivision of Bar Nunn Industrial Center latest filing, it is therefore reasonable to allow the Town to use this street primarily using unloaded trucks, for the Town's purposes and benefit, which is to obtain the recycled asphalt material for Town uses.

Antelope Reconstruction

Preliminary scheduling is that this will bid the week of May 22nd or May 30th. It's my recommendation that Council schedule an extra about 15 minute meeting to award this project. This saves one or two weeks depending on the bid date. We will know the exact bid date next Council meeting and can be scheduled then but I wanted this to be considered in the mean time.