

**MINUTES OF THE MEETING
TOWN COUNCIL
BAR NUNN, WYOMING**

The regular meeting of the Town Council of Bar Nunn was held on Tuesday, April 5, 2016, 7:00 P.M., at 4820 N. Wardwell Industrial Avenue, Bar Nunn, Wyoming.

The meeting was called to order by Mayor Patrick Ford.

The roll was taken by Carol Pendley, Clerk. Those present were Mayor Patrick Ford, Councilmembers Teri Kelly, Jake Bigelow and Robert Hoover. Councilman Josh Brown in route to the meeting.

Mayor Ford led in the Pledge of Allegiance.

First business item on the agenda was Minutes of March 15, 2016 Council Meeting. Councilman Hoover made a motion seconded by Councilmember Kelly to accept the minutes of March 15, 2016. Mayor Ford, Councilmember Kelly, and Councilman Hoover voted in the affirmative. Councilman Bigelow abstained from voting having been absent from the meeting. Motion carried by majority vote.

Payable List for March, 2016 was next on the agenda. Councilman Hoover made a motion seconded by Councilmember Kelly to approve the Payable List for March, 2016. Motion was unanimous.

(7:05 P.M. Councilman Josh Brown joined Council Meeting.)

MPO Director, Andrew Nelson was introduced by Mayor Ford, to give an update on the I-25 Interchange Grant. Mr. Nelson provided a handout (attached) to Council (FASTLANE Grant) outlining options for a new Federal Government Grant Program, FASTLANE, which has allotted \$76 Million Dollars for 'small projects'. Mr. Nelson stated the best use of the money would be for the construction of Westwinds Road to the airport but doesn't make sense without an interchange as the starting point.

The MPO Policy Committee directed Mr. Nelson to prepare a Grant on behalf of the Town of Bar Nunn to "potentially help fund this project". Mr. Nelson explained 60% of the cost of the project can be applied for, to date the project cost is a little above \$10.7 Million Dollars. Mr. Nelson is preparing a FASTLANE Grant Application for 6.4 Million Dollars, to be submitted on behalf of the Town towards funding of the Westwinds/I-25 Interchange. Additionally, Mr. Nelson explained no more than 80% of the project can be federally funded. If successful, the Town would relinquish their current designation of part of STPU (federal) Funds and the balance of the project be paid "somehow through a local match". Mr. Nelson said the plan is to "take the 60% money and flex as far as you can, then take MPO money (approximately \$2 Million STPU Funds) and flex as far as you can, then back-fill it with local dollars." The balance of current Bar Nunn designated

STPU Funds (approximately \$3 Million Dollars) would be re-designated by MPO to another entity.

Mr. Nelson further explained this grant would increase access to I-25, would not increase capacity for freight movement over I-25, but would “facilitate and direct interchange or transfer onto the national highway freight network” which is a condition. All interstates are on the National Highway Freight Network and eventual connection of I-25 to the Casper Logistics Hub east of the Natrona County Airport would be the ultimate goal through use of this grant process. The airport, the pipeline, the railway, and trucks make it the perfect spot to fund.

Mr. Nelson stated this project could be funded through this process as long as there is some sort of extension involved/planned (Westwinds Road). It is a competitive application, meets criteria, but is not guaranteed.

Mr. Nelson reported the project cost increase, as reported in last Council Meeting minutes was misleading. That cost increase reported was construction only and does not include design, property acquisition, construction engineering costs, nor contingency.

WYDOT has stated if the money is not there, the project will remain on the State Transportation Project (STIP) list and it will be delayed to a later date, when funding becomes available.

Mr. Nelson next presented “Westwinds Interchange Financing Options” handout (attached) to Mayor and Council. Options A through D were reviewed by Mr. Nelson.

Mr. Nelson stated he is writing the grant, assisted in part by WWC Engineering, with the Town as the applicant, with WYDOT as Project Management and Construction Management Team, and Natrona County listing themselves as “financially invested” having invested \$1 Million Dollars toward the project, agreeing to be co-applicants. The Town will be the recipient of the FASTLANE dollars (\$6.4 Million Dollars), which would be incrementally paid out by the Town, then submitted for reimbursement to U.S. Department of Transportation. Grant Application deadline is April 14, 2016. If the grant is approved the “USDOT will negotiate the terms of the grant with the Town”.

Discussion included suggestions to de-earmark a portion of New Town Hall Funds, set aside annual amounts within the budget process to go towards the project, statements about no new businesses coming into Bar Nunn without another entrance/exit, declaration this is “the project everybody in Town is unanimously behind”, and summarily Mayor Ford asking if Option C is the preferred direction Council wants to proceed: FASTLANE Grant Application \$6.4 Million Dollars, STBGP funds \$2.1 Million Dollars, County Match \$1 Million Dollars, and a Town match of \$1.143 Million Dollars. Councilmember Kelly made a motion seconded by Councilman Hoover to authorize Mr. Nelson to continue with completion of the FASTLANE Grant, Option C, adding language acknowledging the Town, upon being awarded the grant, will contribute \$1.143 Million Dollars. Motion was unanimous. A resolution is required to acknowledge approving the project and funding commitment. The resolution will be officially ratified at the next Council Meeting.

Attorney’s Report was next on the agenda. Attorney Alaina Stedillie reported she will be amending the current recreation/participant waiver for Parks and Recreation use.

Attorney Stedillie reported the recent Sheriff MOU Amendment is being considered at the Natrona County Commission Meeting tonight.

Attorney Stedillie reported the County has a new process for Probable Cause Affidavits for 'warrantless' arrests. Attorney Stedillie stated Judge Drell has formally approved the process, which will not affect how Court is conducted in Bar Nunn.

Engineer's Report was next on the agenda. Bill Johnston, Town Engineer reported no word yet from Rocky Mountain Power about the electric line. The project will be ready to go to bid soon.

Engineer Johnston reported Wardwell Water approved the waterline loop portion of the New Town Hall Project.

Engineer Johnston reported High Plains Park construction is proceeding. The playground border is done, irrigation and concrete work continuing.

Fire Department Report was next on the agenda. The written report was presented by Cody Edgeington. Councilman Brown asked if anyone had had a chance to discuss sharing of training materials with other agencies. They have not, but there is a Wildland Fire Class, April 22, 2016, scheduled as joint training with Natrona County Fire.

A written Zoning and Planning Report was submitted by Chairman Kim Kihle. Councilman Brown is glad to see ZAP is continuing with addressing issues with the Ware property.

Matt Williams, WLC, presented the re-plat of Bar Nunn School property (no mylar) for consideration of the Mayor and Council, having been approved by Bar Nunn Zoning and Planning. Mr. Williams reported the replat combines 4 separate parcels including 2 residential lots on Siebke as the Bar Nunn School Addition to the Town of Bar Nunn, and is being done in conjunction with the addition to the school, currently out to bid.

A resolution was submitted to complete the process:

Resolution #2016-08 "A RESOLUTION ACCEPTING THE PLAT OF THE "BAR NUNN SCHOOL ADDITION" TO THE TOWN OF BAR NUNN, WYOMING, A VACATION AND REPLAT OF TRACT A, THE PONDEROSA AT BAR NUNN, SECOND FILING AND LOTS 7 & 8, BLOCK 1, THE PONDEROSA AT BAR NUNN, FIRST FILING OF THE TOWN OF BAR NUNN, WYOMING." Councilman Bigelow made a motion seconded by Councilman Hoover to adopt Resolution 2016-08. Motion was unanimous. The plat can now be prepared for signing then filing with Natrona County.

Maintenance Report was next on the agenda. Head of Maintenance Chuck Johnson presented his written report. Additional items of information from Mr. Johnson were:

All maintenance personnel will be attending the WARWS conference. Our newest employee, Brian Compton, will be taking his Collection One Wastewater Exam in May, and should have his CDL then.

Mayor Ford has ordered the 'dog signs' from the t-shirt printers, following some conversation on design. The cost is \$60 for an 18x24 engineer grade sign.

Potholes are being filled and street cleaning is underway.

Trees are scheduled to be planted in several areas within Town.

Councilman Brown reported receiving positive comments on the snow removal from resident side streets and thanked maintenance for following through with that procedure. Mr. Johnson said he didn't notice as much snow shoveled into streets and gutters this time, which improved clearing and draining processes.

There were no Petitions and Public Comment.

Council Miscellaneous was next on the agenda. Mayor Ford reminded Council of the Public Hearing scheduled for next Council, April 19, 2016, regarding a new liquor license application from WK&G Holding, Inc.

Mayor Ford reminded Council of the Budget Work Session, Monday, April 18, 2016, 6P.M.

Business License #2016-25, Young Hearts Apparel, Skylar P. Mason, was next on the agenda. Councilman Bigelow made a motion seconded by Councilmember Kelly to approve the business license. Motion was unanimous.

Hilltop Bank has requested Council authorization, via Public Agenda Notice and Public Council Meeting Minutes, for Mayor Ford and Clerk Treasurer Pendley to proceed with setting up a CD Fund in the amount of the Waterline Looping Project as the required 'surety provision' of the Wardwell Water Agreement. Councilmember Kelly made a motion seconded by Councilman Bigelow to authorize Mayor Ford and Clerk Treasurer Pendley to enter into an agreement to set up a CD Fund as support for a Letter of Credit from Hilltop Bank (surety) to Wardwell Water and Sewer District for the amount and term of the Waterline Looping Project. Motion was unanimous.

Councilman Bigelow informed Mayor and Council due to his work schedule and other personal obligations he may be submitting his written resignation next Council Meeting.

There being no further business to come before the Council at this time, Councilman Brown made a motion seconded by Councilman Hoover to adjourn. Motion was unanimous.

Meeting adjourned 8:05 P.M., April 5, 2016.

Patrick R. Ford, Mayor

ATTEST: (seal)

Carol Pendley, Clerk Treasurer