

**MINUTES OF THE MEETING  
TOWN COUNCIL  
BAR NUNN, WYOMING**

The regular meeting of the Town Council of Bar Nunn was held on Tuesday, April 4, 2017, 7:00 P.M., at 4820 N. Wardwell Industrial Avenue, Bar Nunn, Wyoming.

The meeting was called to order by Mayor Patrick Ford.

The roll was taken by Carol Pendley, Clerk. Present were Mayor Patrick Ford, Councilmembers Josh Brown, Teri Kelly and Robert Hoover. Councilman Clark was unexcused.

Mayor Ford led in the Pledge of Allegiance.

Mayor Ford administered Oath of Office to newly appointed Town Attorney Amy Taheri, and welcomed her aboard.

Next item on the agenda was Minutes of March 21, 2017, Council Meeting. Councilmember Kelly made a motion seconded by Councilman Hoover to accept the minutes of March 21, 2017. Motion was unanimous.

Payable List for March 2017, Ck#26918 through Ck#27006, ACH payments#...21446207 and #...11174701 was next on the agenda. Councilman Hoover made a motion seconded by Councilman Brown, to approve the Payable List for March 2017. Motion was unanimous.

Attorney's Report was next on the agenda. Attorney Amy Taheri reported having reviewed METRO Contract. Attorney Taheri will pursue information to contact Young Guns Baseball. Attorney Taheri will also seek information to follow up on hangar easements.

Engineer's Report was next on the agenda. Bill Johnston, Town Engineer submitted a written report. Engineer Johnston fielded questions about the Antelope Drive Drainage Project and updated briefly about storm sewer and runoff issues near the hangar.

MPO has asked Engineer Johnston to review some of the documentations for the Comp Plan, and Pam (Jones), MPO has started the process to begin the Westwinds Road Project. Mr. Huffine is no longer on the project but the project has been assumed by other qualified members of the firm.

Ms. Jones said a draft will be provided for council review, and for Dave Hough a professional planner to review per Engineer Johnston's suggestion. There will be a comment period including Skype session and open house type public meetings prior to finalization of the plan. Ms. Jones reiterated MPO's view of the importance of including Westwinds Road, one of the top roads in the freight corridor between the I-25 Interchange

and Highway 20-26. WYDOT as MPO funding source feels this portion of the project is very important, and Ms. Jones indicated Natrona County will be the lead on most of that project but some of the preliminary work can be included in the current project.

Engineer Johnston encouraged Council to consider hiring Mr. Hough to work with Bar Nunn Zoning and Planning on rezoning within the Town. Mr. Johnston will invite Mr. Hough to the next Council Meeting (April 18th) if he is interested.

Engineer Johnston reported following the preconstruction meeting with Treto, the contractor for the Town Hall Utilities Project who is installing the storm sewer. Bar Nunn Maintenance will coordinate with this project to lower the sprinkler system lines. Antelope Drive will be closed beginning Monday, April 17<sup>th</sup>. No reopen date is available at this time.

Fire Department Report for March 2017 was next on the agenda. A written report was previously submitted. Volunteer Jenifer Bounds reported the new paging system will be complete the end of the week.

Matt Epp, Zoning and Planning Chairman did not have a written report but reported 2 or 3 house plans were approved. All members received the current Bar Nunn Land Use Plan and most ordinance books have been updated.

Maintenance Report was next on the agenda. Chuck Johnson, Head of Maintenance submitted a written report. Mr. Johnson confirmed the fence at Heritage Park will be repaired.

One summer temp is contemplated to start the first week of May and two more to be added as needed.

Mr. Johnson supplied a cross-section of road to explain the 'failing' of Antelope Drive. Following discussion and differing views expressed about whether to encourage or discourage traffic and whether to prolong or expedite the failing area, it was decided to maintain signage directing drivers to drive at their own risk during this repair process.

Code Enforcement Report was previously submitted by Code Enforcement Officer Marshall Wyatt.

The written Office Staff Report was submitted by Clerk Pendley. Ms. Pendley attended the Wyoming Liquor Commission Meeting addressing legislative changes to the Wyoming State Statutes. A meeting of municipal clerks hosted by Renae Vitto, Natrona County Clerk will be scheduled soon to discuss legislative changes. Bar Nunn ordinance will be reviewed and updated as needed to be in effect July 1, 2017 when the legislative changes take place.

Petitions and Public Comment was next on the agenda. Mike Schoolcraft, Trails End resident was recognized. Mr. Schoolcraft has garnered nearly 300 petition signatures in favor of the I-25 Interchange for presentation at the SLIB Meeting in Cheyenne (April 6th).

Arbor Day, Tree Planting, Saturday, April 22<sup>nd</sup>, 8A.M. at Fire Hall.

Spring Cleanup Day set for Saturday, June 3<sup>rd</sup>, 8A.M., meet at Westwinds and Salt Creek Highway.

No garage sale confirmation information available. Mayor said usually Father's Day weekend.

Matt Epp, Lakota Trail resident, asked about shape of the proposed shield for the light issue behind his property. Attorney Taheri will follow up with Attorney Stedillie.

Council Miscellaneous was next on the agenda. Attorney Taheri has reviewed the METRO Agreement and found no substantial changes. Councilman Hoover made a motion seconded by Councilmember Kelly to accept the METRO Animal Services Oversight Committee Agreement Approval. Motion was unanimous.

Councilman Hoover addressed being made aware of obnoxious behavior in High Plains Park. Most issues are verbal and between individuals or groups. No complaints have been filed with the Sheriff's Department. Proper procedure through legal channels will be noted in the next newsletter.

Further discussion about High Plains Park indicated a bike rack and trash can(s) need to be installed. Head of Maintenance Johnson will address these items.

Pam Jones, MPO expressed support for the I-25 Interchange at Bar Nunn on behalf of MPO. Ms. Jones confirmed Bar Nunn has 7Million Dollars of Metropolitan Planning Organization (MPO) funding for the project. Ms. Jones said a City of Casper elected official and an MPO representative will be attending the SLIB Meeting to speak in support of the interchange funding.

Budgeting figures to date will be available for next Council Meeting. Departments will submit budgets as prepared. Two Budget Work Sessions were scheduled for Monday, May 8<sup>th</sup>, Fire Department and Office (Income, GF, Cap, EM); and Monday, May 15<sup>th</sup>, Maintenance (ST, SE, PK). Work Sessions to begin at 6P.M.

Budget Ordinance readings will be May 23<sup>rd</sup>, June 6<sup>th</sup>, and final reading June 30<sup>th</sup>.

Councilman Hoover said he and Chuck (Johnson) are having issues with e-mail. Mayor asked for copy of contract and asked for an itemized cost of service accounting from Mountain West.

There being no further business to come before the Council at this time, Councilmember Kelly made a motion seconded by Councilman Brown to adjourn. Motion was unanimous.

Meeting adjourned 8:15 P.M., April 4, 2017.

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Patrick R. Ford, Mayor

ATTEST: (seal)

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Carol Pendley, Clerk Treasurer

Bar Nunn Engineer Report April 18, 2017

**Town Hall Utilities status**

Construction starting this week.

**Interchange recycled asphalt**

This issue is still in the planning process.

**Antelope Reconstruction**

Design in progress.