

**MINUTES OF THE MEETING  
TOWN COUNCIL  
BAR NUNN, WYOMING**

The regular meeting of the Town Council of Bar Nunn was held on Tuesday, February 21, 2017, 7:00 P.M., at 4820 N. Wardwell Industrial Avenue, Bar Nunn, Wyoming.

The meeting was called to order by Mayor Patrick Ford. The roll was taken by Carol Pendley, Clerk. Present were Mayor Ford, Councilmembers Josh Brown, Steven Clark and Teri Kelly. Councilman Robert Hoover was excused.

Mayor Ford led in the Pledge of Allegiance.

Councilmember Kelly made a motion seconded by Councilman Clark to adjourn the regular Council Meeting to go to Public Hearing. Motion was unanimous. Meeting adjourned.

Councilman Brown made a motion seconded by Councilman Clark to open a Public Hearing for the consideration of Liquor License Renewals for Chatters, Inc. and Energy Catering, dba The Hangar. Motion was unanimous.

Mayor Ford declared the Public Hearing open. Clerk Pendley called the roll indicating Mayor Ford, Councilmembers Josh Brown, Steven Clark and Teri Kelly were present. Councilman Robert Hoover was excused.

Mayor Ford called thrice for those who wished to speak in favor of the Liquor License Renewal for Chatters, Inc. Speaking in favor of renewal were Co-owners T.J. Blevins and Kory Harrison, residents Mike Schoolcraft and Dean Blevins.

Mayor Ford called thrice for those who wished to speak against renewal of the Liquor License for Chatters, Inc. There were none.

Mayor Ford called thrice for those who wished to speak in favor of the Liquor License Renewal for Energy Catering, dba The Hangar. Co-owner Kurtis VanHeuten spoke in favor of the renewal. T.J. Blevins, resident also spoke in favor of the Liquor License Renewal.

Mayor Ford called thrice for those who wished to speak against renewal of the Liquor License for Energy Catering, dba The Hangar. There were none.

Mayor Ford reported letters received from the Natrona County Sheriff indicated there are no legal issues with either establishment.

Councilman Clark made a motion seconded by Councilman Brown to close the Public Hearing. Motion was unanimous.

Mayor Ford declared the Public Hearing closed.

Councilmember Kelly made a motion seconded by Councilman Clark to reconvene the regular Council Meeting. Motion was unanimous. Clerk Pendley called the roll indicating Mayor Ford, Councilmembers Josh Brown, Steven Clark and Teri Kelly were present. Councilman Robert Hoover was excused.

Councilmember Kelly made a motion seconded by Councilman Brown to renew the Liquor License for Chatters, Inc. Motion was unanimous.

Councilmember Kelly made a motion seconded by Councilman Clark to renew the Liquor License for Energy Catering, dba The Hangar. Motion was unanimous.

Councilman Clark made a motion seconded by Councilman Brown to approve the minutes of the February 7, 2017, Council Meeting. Motion was unanimous.

Financial Reports for January, 2017, were next on the agenda. Councilmember Kelly made a motion seconded by Councilman Clark to accept the Balance Sheet, Budget Income Statement, and Year to Date Trial Balance for period ending January 31, 2017. Motion was unanimous.

Attorney's Report was next on the agenda. Attorney Stedillie reported having contacted the representative of the lighting company (High Plains Park Pathway Lighting issue). The problem seems to be LED lights which don't emit a beam which can be directed by a shield. A list of possible solutions is being compiled. Attorney Stedillie has submitted a Demand Letter giving a 14-day response time, and will keep Mayor and Council informed of any response.

Attorney Stedillie has informed some local firms about the position with the Town. Following the deadline Attorney Stedillie will confer with Council and assist with interviews.

Engineer's Report was next on the agenda. Engineer Bill Johnston submitted a written report. Engineer Johnston additionally reported the repair to Antelope Drive near the crosswalk has failed. It has been temporarily fixed again. Engineer Johnston estimates repairs, using engineering design information from Leppert & Associates, would be \$160,000. Councilman Brown made a motion seconded by Councilman Clark to authorize Engineer Johnston to prepare bid documents for remediation of the Antelope Drive area using the recommendations of Leppert & Associates. Motion was unanimous.

Councilman Brown pointed out the same problem on Antelope extends to the adjacent area on Salt Creek Highway, and further cautioned entering into any agreement with WYDOT to assume maintenance of that area. Engineer Johnston indicated WYDOT fixing the drainage would be a stipulation prior to the Town accepting any maintenance responsibility.

Engineer Johnston distributed copies of certain pages of the Community Development Plan provided by Office Staff, as reference for Zoning and Planning for zoning changes they want to propose.

Snow fence is in place and will be monitored by Maintenance when it storms to check placement.

Mayor Ford reported Ms. Ross, Parks and Recreation Chairperson, reported they did not have a meeting, therefore no report.

Mayor Ford reported the Code Enforcement Report will be submitted the first meeting of each month for the prior month's activity.

Petitions and Public Comment was next on the agenda. Matt Epp, Zoning and Planning Chairman stated having a work session to discuss current and proposed zoning changes. The 2008 Community Development Plan will be used to proceed with proposed changes. Additional meetings will be held. Councilman Brown expressed concern with changing zoning on property zoned to obtain grant funding.

There was discussion about promoting positive business through effective zoning and rezoning.

Mr. Epp suggested motion sensor alteration to the pathway lights, and could enhance the security on the pathway. Attorney Stedillie will discuss feasibility with the lighting company representative.

Council Miscellaneous was next on the agenda. Mayor Ford reported having submitted new measurements for the less expensive wind screen wall, for the bus stop shelter/picnic table project for High Plains Park. It will be more than the \$6,000 budgeted (2017), and should be reconsidered for the 2018 budget. Mayor Ford may have the quote available next meeting.

Attorney interviews were scheduled for 6P.M., Friday, March 17, 2017 at Town Hall. Mayor, Council and Attorney Stedillie will be attending.

Mayor Ford reported the Wyoming Business Council will be meeting March 9<sup>th</sup>, 8a.m., at Casper College. WBC will be determining which projects to be recommended to the SLIB Board for funding in April.

There being no further business to come before the Council, Councilman Clark made a motion seconded by Councilmember Kelly to adjourn. Motion was unanimous.

The regularly scheduled meeting of the Bar Nunn Town Council adjourned at 7:45 P.M., February 21, 2017.

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Patrick Ford, Mayor

ATTEST: (seal)

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Carol Pendley, Clerk

## Bar Nunn Engineer Report March 7, 2017

### **Town Hall Utilities status**

Construction has been halted until Spring Time.

### **Interchange recycled asphalt**

This issue is still in the planning process.

### **Antelope Reconstruction**

Leppert and Associates prepared a cost estimate for presentation to Council.

### **Sewer Tap Fees**

I attended a kickoff meeting for a consultant hired by Casper to compute the value of these system investment charges (tap fees), now that the sewage treatment plant has been upgraded. Currently every new tap has a charge of \$785 that goes to Casper to be put into a replacement fund. With the completed valuation of these the cost is expected to increase. The work of the consultant will probably be finished in August of this year.

A previous study, done in 2007, with a recommendation to raise these to \$815, wasn't approved by the Casper City Council.