

**MINUTES OF THE MEETING  
TOWN COUNCIL  
BAR NUNN, WYOMING**

The regular meeting of the Town Council of Bar Nunn was held on Tuesday, January 17, 2017, 7:00 P.M., at 4820 N. Wardwell Industrial Avenue, Bar Nunn, Wyoming.

The meeting was called to order by Mayor Patrick Ford. The roll was taken by Carol Pendley, Clerk. Present were Mayor Ford, Councilmembers Josh Brown, Steven Clark, Teri Kelly and Robert Hoover.

Mayor Ford led in the Pledge of Allegiance.

Councilman Hoover made a motion seconded by Councilman Clark to approve the minutes of the January 3, 2017 Council Meeting. Motion was unanimous.

Financial Reports for December, 2016, were next on the agenda. Councilman Hoover made a motion seconded by Councilmember Kelly to accept the Balance Sheet, Budget Income Statement, and Year to Date Trial Balance for period ending December 31, 2016. Motion was unanimous.

Attorney's Report was next on the agenda. Attorney Pat Tolley, of Wellborn, Sullivan, Meck and Tooley was present in Attorney Stedillie's absence. Attorney Tolley had no updates for Council and there were no questions.

Engineer's Report was next on the agenda. Engineer Bill Johnston submitted a written report. Engineer Johnston was asked about the pipeline crossing preparation for transporting the asphalt to be removed from the Salt Creek Highway realignment. Engineer Johnston will talk with Head of Maintenance Chuck Johnson about preparation and proceeding.

Councilman Clark asked about pathway lighting. Engineer Johnson reported attempts are being made by Kevin, to contact the manufacturer directly.

There was no Parks and Recreation Report.

Petitions and Public Comment was next on the agenda. Mr. Schoolcraft, Trails End resident asked if a report from the Code Enforcement Officer could be included with other monthly reports. Attorney Tolley will forward request to Attorney Stedillie for determination of how much information can be distributed.

Council Miscellaneous was next on the agenda.

Business License renewals were next for consideration. Councilman Brown made a motion seconded by Councilman Hoover to accept- Business License Renewals; #2017-16 through #2017-21, specifically

16. Well Water Solutions – Mike Karaouni
17. Cheyanne Bertagnole Daycare – Cheyanne Bertagnole
18. Shirk's Enterprises – Pamela Schierkolk
19. Forterra – Debbie Dailey
20. Little Blessings Daycare – Yvonne Reyna
21. Doodle Bugs Daycare – Janet Fawcett

Motion was unanimous – Licenses granted.

At this time, Councilman Hoover as Chief of the Fire Department exited the Council declaring non-participation in the next items of business concerning Fire Department decisions. Fire Department personnel Matt Stoneking, Brett Morss and Cody Edgeington were in attendance to present BNFD business.

Matt Stoneking presented Fire Department Paging System installation cost quotes from Com-Tech. The upgrade of the Fire Department paging system will specifically address dispatching delays on emergency callouts. Following discussion, Council asked for submittal of electrical quotes prior to a decision authorizing the Alerting System installation (Quote #2) for cost of \$19,994.25 plus electrical. Electrical cost estimates are anticipated to be available for the next council meeting. Discussion/determination of Quote #2 to be discussed then.

Councilmember Kelly made a motion seconded by Councilman Clark to authorize purchase/installation of paging system console update (Quote #1) from ComTec for \$1,457.00. Motion carried by majority vote of Councilmembers Brown, Kelly and Clark, and Mayor Ford.

Brett Morss presented newly revised Bylaws for the Bar Nunn Volunteer Fire Department. Fire Department personnel and Attorney Stedillie have been working on the rewriting process. Following discussion, revisions will be made to complete the rewriting process to align bylaws and town code.

Fire Chief Hoover was invited by Mayor Ford to retake his seat on the Council as Councilman Hoover.

Councilman Hoover reported meeting with Head of Maintenance Chuck Johnson and Shea Abbott of Centennial Woods regarding the snow fence. It is planned to begin the first to middle part of February to install snow fence to the west of Town between Sioux and Lakota.

Councilman Hoover invited Mayor and Council to participate in the Fire Department's Annual Awards Banquet, January 28<sup>th</sup>, 6p.m., at the Fire Hall. Councilman Brown stated he will not be available to attend but asked Councilman Hoover to pass on to Department members the Council's appreciation for what they do and the sacrifices they make to protect the citizens of Bar Nunn.

Councilmember Kelly asked about the property taxes on the lots donated by the Bishop Family. Per Tom Doyle Natrona County Treasurer, 2016 taxes have not been paid. The taxes will not be delinquent until May 31, 2017, at which time the Bishop's will be issued a delinquent notice. If the taxes go unpaid until June 30, 2017 they would be advertised in the paper as delinquent. The two lots are listed as transferred to the Town of Bar Nunn beginning 2017. In past gifting of property to the Town, the Town has paid taxes on properties when taxes have been defaulted on by the donor.

Councilman Brown made a motion seconded by Councilmember Kelly to pay the 2016 Bishop taxes on land donation to the Town. Motion was unanimous.

Councilman Clark requested all Councilmembers have keys to the Council room. Councilman Brown stated he did not want one. Councilman Clark will be issued a key to the Council room by the Town Clerk.

There being no further business to come before the Council, Councilmember Kelly made a motion seconded by Councilman Clark to adjourn. Motion was unanimous.

The regularly scheduled meeting of the Bar Nunn Town Council adjourned at 8:20 P.M., January 17, 2017.

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Patrick Ford, Mayor

ATTEST: (seal)

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Carol Pendley, Clerk

## Bar Nunn Engineer Report February 7, 2017

### **High Plains Parkway Pathway Lighting**

Kevin Schilling is following up on this issue, he has called twice in the past week without an answer back from the light manufacturer.

### **Town Hall Utilities status**

Construction has been halted until Spring Time.

### **Interchange recycled asphalt**

This issue is still in the planning process.